

Person Specification

Job Title: SDAS Outreach Support and Development Worker- Polish Community	Department: Neighbourhoods	
Qualities	Essential or desirable	Method of assessment
<p>Qualifications</p> <ul style="list-style-type: none"> • Excellent literary and administrative skills including ability in information technology, data collection and report writing 		
<p>Knowledge and skills</p> <ul style="list-style-type: none"> • Excellent active listening skills • Good verbal and written communication skills, including completion of electronic forms and recording of data • Good IT skills • Ability to work co-operatively with other practitioners, singly and in interagency contexts, on behalf of users of the service • Ability to organise workload and respond to unplanned demands • Ability to work as part of a support team, providing a cohesive and comprehensive service to users with a wide range of needs • Ability to work with minimal supervision on a day-to-day basis, within agreed schedules and guidelines • Polish speaker • Knowledge and understanding of domestic abuse issues and the needs of those affected by it 		

Say hello

> Registered Office: South Shropshire Housing Association Ltd, The Gateway, The Auction Yard, Craven Arms, SY7 9BW

> 0300 303 1190 > shropshirehousing.org.uk > info@shropshirehousing.org.uk

> Homes and Communities Agency Registration Number: L3943 > Registered Company Number (England & Wales): 27191R

<ul style="list-style-type: none"> • Knowledge and understanding of Eastern European communities and specific understanding of the barriers for the Polish community in accessing support • Knowledge and understanding of safeguarding children processes and practice • Working knowledge of disability, mental health and drug and alcohol issues, • Basic knowledge of benefits and legal assistance available to those seeking freedom from domestic abuse, including housing, civil law and criminal justice processes • Comprehensive knowledge and understanding of all of the above, within the context of the experience of those from minority ethnic communities • Knowledge of and agreement with Women's Aid aims and principles 		
<p>Experience</p> <ul style="list-style-type: none"> • Experience of advocacy and support work with vulnerable people • Experience of delivering support by telephone • Experience in the development of service delivery for vulnerable adults and/ or young people 		
<p>Other factors</p> <ul style="list-style-type: none"> • Willingness to work flexibly when required • Car user essential with daily access to a vehicle 		