

Action Points/Notes

Shropshire VCS Assembly Board

Meeting with VCS Task Group members 9am – 11am

VCSA Board members only 11am – 1pm

16th October 2013

9.00am, Council Chamber, Shirehall

Attended

Board and VCS Task Group Members		
Robin Durham	Vice Chair, VCS Assembly	RD
Jackie Jeffrey	Chair, VCS Assembly	JJ
Cllr Steve Charmley	Shropshire Council	SC
Clive Wright	Shropshire Council	CW
Sonia Roberts	Shropshire Providers Consortium	SR
Linda Cox	Community Transport Forum	LC
Maxine Smith	Shropshire Infrastructure Partnership	MS
Hilary Paddock	Housing Support Forum	HP
Nicola McPherson	Health & Social Care Forum	NMcP
Heather Osborne	Older People's Forum	HO
Sue Fry	Partners of Social Enterprise	SF
Evelyn Su	PAN Disability Forum	ES
Chris Child	County Sports Partnership	CC
Cllr Gwilym Butler	Shropshire Council	GB
Tereza Hayek	Shropshire Information Advocacy and Advice Forum (represented MY)	TH
George Candler	Shropshire Council	GC
Julie Tustin	Shropshire Providers Consortium	JT
Rachel Wintle	Mental Health Forum	RW
Guest Speakers		
Neil Evans	Shropshire Council	NE
Ruth Houghton	Shropshire Council	RH
David Fairclough	Shropshire Council	DF
In Attendance		
Sarah Dodds	VCSA Coordinator	SD
Elaine Griffiths	VCSA Coordinator	EG
Kate MacDonald	Shropshire Graduate – VCSA	DF
Pauline James	VCS Support Officer	PJ

Apologies

Apologies received from Jean Robinson, Chris Edwards, Julia Baron, Cllr Malcolm Price, Laurel Roberts, Cllr Tim Baker, Tim Smith, Mike Hyatt, Lee Chapman, David Currant, Angela Parton, Marion Youens.

Item

1. **Welcome, introduction, apologies**

JJ welcomed everyone to the meeting; Cllr GB was welcomed along with other Officers and Members who had joined the VCSA Board for a combined meeting (with VCS Task Group members). Introductions were made.

Declaration of Interests

RD spoke on behalf of all members of the VCSA Board to explain most (if not all) VCSA representatives need to declare an interest in the item on the Commissioning Framework. This was acknowledged by all.

2. **Re-Commissioning**

NE gave an overview of the current position regarding re-commissioning of grants and contracts awarded via Adult Services. NE spoke about the papers circulated before the meeting that set out the draft Commissioning Framework. NE provided a context to the work. He spoke about the Grant Guardian role established with the VCSA (note RD Vice Chair is currently the representative). Review of the current contractual and grant funding arrangements had identified that existing arrangements can be categorised into themes. Feedback on these themes would be helpful. For example, there could be opportunities to tie themes into external funding opportunities to add value.

The review of re-commissioning of adult services will take a place over an 18 month period and will involve a 12 week consultation period with the voluntary sector. A timetable has been produced detailed planned work in more progress.

RH spoke about the work and what she hoped to achieve.

The discussion then commenced and all questions raised have been included in a separate document. Please see attached.

Actions – RT and SD to record issues raised and circulate questions. NE and RH to coordinate responses and use alongside consultation responses.

RT/SD
NE/RH

Some additional attendees left the meeting.

3. **SPC Update Including ShropShare Progress Report**

SR gave a presentation which gave an overview of the progress made by SPC over the last year.

SR spoke about how all three elements of work funded by the Council through the modernisation programme have now been delivered. The Extended Partnerships work has evolved into ShropShare and it is hoped that this is now a self sustaining model for working across the VCS and Private

Sectors. SPC has done well winning business within its first year of operation. The VCSA continues to deliver its work including support for the Forums of Interest.

SR highlighted frustration concerning her perception of the lack of recent progress over the development around commissioning.

SR informed the Board that she was due to meet with Clive Wright (Chief Executive) to update him on the progress made by SPC and the use of the Shropshire Council grant that had been received under the VCS modernisation programme. She offered to raise feedback from the VCSA Board concerning the Commissioning Framework at that meeting.

Action – SR to support VCSA Board in the discussions around the consultation on the commissioning framework by raising at the meeting she has planned with Clive.

SR

4. **EU Funding Update**

SD provided an update on the work that has been happening around EU Funding to date:

Next steps:

- Initial mini group meeting planned for 18 October (including 2-3 representatives from each area within the Marches).
- Work to establish a robust evidence base.
- Link to other EU funding themes.
- Determine match funding/ opt ins.
- Organise at least one more workshop to ensure engagement continues.
- Support work to develop Community Led Local Development beyond its current use of LEADER to fit with the Social Inclusion theme.

SD explained that Kate was now doing much of the work and that the team would keep everyone up to date via email, the newsletter and future meetings.

5. **Safeguarding**

HO advised that she now sits on the Adults Safeguarding Board and is happy to make sure this links up with the VCSA Board and feeding information between the two Boards around Safeguarding issues.

EG also advised that John Mills sits on the Children's Safeguarding Board

Actions: KMcD to add this information to the Assembly newsletter. HO to feedback to the Safeguarding Board on behalf of the Assembly (and vice versa).

KMcD
HO

6. **VCSA Team Report**

The Board were updated on work the Team has been doing. SD referred all

to the report that had been produced for the meeting briefly summarising all the projects that are currently being delivered.

JJ spoke about how pleased the VCSA is that Pauline and Kate are still in post. The VCS Support Officer role (Pauline) is now permanent and Kate will be in post for a further 12 months. JJ thanked Shropshire Council for its support in maintaining the team on behalf of the Board.

RD thanked the VCS team for all the dedication and support they provided the Assembly.

Sam Tilley joined the meeting and updated the Board on the progress made by the CCG on commissioning intentions. It was hoped that by January 2014 they would have a clear process to share with the VCS

Action: SD to forward email to Board members re the CCG Commissioning Intentions.

SD

Cllr GB added that Cabinet meets with the CCG on a regular basis and there is an ambition to align outcomes.

The remaining additional attendees left the meeting (with the exception of ST who had come straight from another meeting to attend).

7. SAFCC

There was not time to adequately cover this item. This item is to be brought back to another meeting or an alternative event arranged. JJ apologised to David Fairclough and thanked him for attending.

Actions: VCSA Team to work with David to provide an alternative presentation on SAFCC.

SD

8. Minutes of the last meeting and Urgent Decision Group

Actions:

- Nicola McPherson to be added to attendance list for the Urgent Decision Group meeting.
- Still no nominations for Vice Chair.
- Recession survey to be sent out 8 November.
- SD to re circulate information on Impact Networks.
- SD to circulate via email update on Bradbury Day Centre.

SD

Group discussion took place around the day centres closing and the impact this was having on other organisations and the impact this was having on individuals not getting their needs met.

Action - HO to report this back to the Safeguarding Board and to mention the need for quality impact assessments to be carried out.

HO

LC provided and update on the current situation with Shropshire Link. She

	<p>added that across Shropshire there has been an increased demand on community transport to carry people who have more physical needs than they are equipped to deal with. This is a result of Shropshire Council reducing the fleet to only 12 vehicles. Shropshire Council have offered training but it is felt this would be asking too much of volunteers. The private sector is also not in a position to take on this extra capacity which is resulting in a gap in provision.</p>	
	<p>Action – HO to take this back to the Safeguarding Board.</p>	HO
9.	<p>Area Representation Paper circulated before the meeting. Due to lack of time this item was deferred.</p>	
	<p>Action – SD to pick up for a future agenda item.</p>	SD
10.	<p>Chair's Report JJ updated the Board on work which has been taking place and includes:</p> <ul style="list-style-type: none"> • Healthwatch and Healthwatch Simulation Event – JJ asked the question to the Board on how we best engage with Healthwatch? JJ has met with Healthwatch and will be happy to feedback and suggestions. • Health & Wellbeing Board. • Shropshire Council; VCS Re Commissioning Framework (pre meetings). 	
	<p>Action – SD to forward link to Board member for accessing Shropshire Council Committee papers.</p>	SD
11.	<p>Forum and Representative reports There wasn't time to speak to the reports but all information had been shared prior to the meeting.</p>	
12.	<p>Any other business SUSTAIN DV leaflet – this was circulated previously for information.</p> <p>Re-Commissioning Framework Board agreed to discuss this in more detail. The following actions were agreed:</p> <ul style="list-style-type: none"> • A response to be drafted for the Council including all questions raised at the meeting, questions highlighted by email after the meeting and any issues in need of attention. The Council will then be asked to respond to each. • Organise an Urgent Decision Group meeting to discuss further. • KMcD to establish a Doodle to obtain availability. 	RT/SD RT/SD KMcD
13.	<p>Dates of meetings for 2014-15 Action – RT to circulate meeting dates to Board members for 2014.</p>	RT